



**Guru Gobind Singh Indraprastha University**  
“A State University established by the Govt. Of NCT Delhi”  
Sector 16-C, Dwarka, New Delhi – 110078



F. No.: GGSIPU/CCGPC/2023/ 938

28<sup>th</sup> March 2024

**Sub. Placement opportunity for B.Com, BA and BBA students of GGSIP University of the batch passing out in year 2024 in the company “TCS” under TCS BPS Hiring for the Batch of 2024 – Phase II.**

Dear Placement Officer,

Greetings from CCGPC, GGSIPU!!!

Please find below details of Placement opportunity for B.Com, BA and BBA students of GGSIP University of the batch passing out in year 2024 in the company “TCS” under TCS BPS Hiring for the Batch of 2024 – Phase II. for your reference and circulation to students to apply on given link by **14<sup>th</sup> April 2024 (Sunday)**.

**REGISTRATION LINK:** <https://www.tcs.com/careers/india/tcs-bps-fresher-hiring-2024>

- **Courses & Discipline:** Full Time Graduates from B. Com, BA and BBA – 2024 Year of Passing candidates may apply.
- **Course Types:** Only full-time courses will be considered (part-time / correspondence courses will not be considered). Candidates who have completed their Secondary and / or Senior Secondary course from NIOS (National Institute of Open Schooling) are also eligible to apply if the other courses are full-time.
- **Highest Qualification:** It is mandatory that the course to be cleared and completed within the stipulated time duration of the course without any backlogs to be eligible for joining in TCS if selected.
- **Backlogs:** Should not have any backlogs at the time of appearing for TCS Selection process. The course should be completed within the stipulated duration of the course.
- **Gap / Break in Education:** It is mandatory for students to declare gaps in education, if any in TCS Application Form. The overall academic gap should not exceed 24 months until the highest qualification. Relevant document proof, as applicable, will be checked for gaps in education.
- **Work Experience:** Please note, the role is for ‘Entry Level Requirement’. However, prior work experience, if any is required to be mandatorily declared by the candidates in the TCS Application Form. And necessary documents supporting this experience are required to be submitted by the candidates at the time of TCS Selection Process.
- **Age:** Minimum age – 18 years and Maximum age – 28 years.

**Please Note:** Last date for registration is **14<sup>th</sup> April 2024 (Sunday)**.

**Note:** Kindly note that Company have a stringent eligibility criterion and a robust selection process. Candidate’s eligibility as per the defined criteria will be checked at various stages of the selection process. At any point of time if they are found ineligible, or data shared by them is found discrepant, their candidature will be disqualified.

Students must register and fill up the application form on the TCS NextStep portal (if not done already). The status of the student should be **“Applied for Drive”**. This is important to be included in the test process.

**(Dr. Nisha Singh)**  
Training and Placement Officer  
CCGPC, GGSIP University

## **Steps to complete the Application Process:**

**Step 1.** Logon to the TCS Next Step Portal here (<https://www.tcs.com/careers/india/tcs-bps-fresher-hiring-2024>)

**Step 2.** Verification Details as per Aadhaar

- It is important and mandatory to update your details correctly.
- Incorrect details submitted may lead to disqualification of your candidature.

**Step 3.** Register and apply for the TCS BPS Hiring process for **Batch of 2024.**

**Scenario A.** If you are a registered user, kindly login and proceed to complete the application form. Upon submission, kindly click on **‘Apply for Drive.’**

**Scenario B.** If you are a new user, kindly click on Register Now, choose **category as ‘BPS’** and proceed to fill your details. Submit your application form and click on **‘Apply for Drive.’**

**Important:** Please ensure that the details in the TCS Application Form are complete and accurate (Academic Details, Internship, Work Experience, if any)

**Step 4.** Select your mode of test (In-Centre) and choose your preferred test Centre & then click on Apply. Please Note, test Centre once chosen cannot be changed.

**Step 5.** To confirm your status, check **‘Track Your Application’**. The status should reflect as **‘Applied for Drive.’**

**IMPORTANT NOTE:** Please note that this is an In-Centre test. Kindly be informed that the allotment of seats in the respective center’s will be on ‘First-Come-First Serve’ basis and hence it is important to register and apply at the earliest to select your preferred Test Centre. The selection of preferred city will be restricted once the seats are full (you will not be able to select your preferred city if the seats are already full).

**Kindly find attached the step by step registration manual and Aadhar flyer for your reference please.**



# Did you know?

Giving the right information can bring you closer to your goal.

Ensure you get the best chance in the **TCS BPS Fresher Hiring** by filling out the **registration details as per your Aadhar card**.

Take a look at what you need to fill:

Other Verification

Please fill the following details as per Aadhar Card for authentication purpose.

Aadhar Number (last 4 digits) \*

XXXX - XXXX -

Name \*

First\* Middle Surname\*

Date of Birth \*

Day Month Year

I agree to [NextStep Privacy Notice](#)

Proceed

भारत सरकार  
GOVERNMENT OF INDIA

చందు ప్రదీప్

Name: XXXX  
DOB: XX-XX-XXXX  
Gender: MALE

0000 1111 2222

आधार - आम आदमी का अधिकार

Cross check and proceed to move ahead in the next step of the registration process.

**Aadhar number**  
(last 4 digits)

Please note: **Incomplete or incorrect Aadhar card details in the form could lead to your candidature being rejected.**

**Start right, thrive fast**



 **Handbook for Candidate Registration**

**Log In to NextStep Campus Portal**

**Registration Page**

**Candidate Log**

**Application Form**

- [Personal Details](#)
- [Academic and Work Experience Details](#)
- [Other Details](#)
- [Application Form Preview and Declaration](#)

Logging on to the



Campus Portal



# Welcome aboard TCS NextStep!

[Register Now >](#)

[Click on Register Here](#)

## Select Category

You have a choice to apply for IT or BPS. Please note that you can register with us under only one category and registering in incorrect category may lead you to repeat the entire registration process.

Choose **BPS**



 Information Technology



 Business Process Services



TCS**NextStep**

- Registration Page



Verification / Personal Details

Please note that the TCS NextStep initiative is available in the India geography. Applications from other countries will not be taken into account.

Kindly use personal email domain address for registering into the NextStep Application instead of Institute/College email domain names for smooth communication post academics tenure completion.

Verification of your email

We will send the verification code on your email id

Get OTP

Cancel

Type your email ID for verification.

Verification / Personal Details

OTP Verification

We emailed you a 6 character code for verification on atd77882@zslsz.com. Enter the code to confirm your email.

**Kindly enter the OTP manually, copy paste feature is not allowed.**

OTP  01:44 [Resend OTP](#)

Enter the OTP sent on your Valid email ID. Ensure not to copy paste the OTP.



Verification / Personal Details

Other Verification

Please fill the following details as per Aadhar Card for authentication purpose.

Aadhar Number (last 4 digits) \*

XXXX - XXXX -

Ensure to enter the correct last 4 digits as per your Aadhar

Name \*

First\* Middle Surname\*

Enter your name as per Aadhar Card.

Date of Birth \*

Day ▾ Month ▾ Year ▾

Enter your DOB as per your government

Read the Privacy and Agreement Terms, **tick** on the checkbox and click on **“Proceed.”**

I agree to [NextStep Privacy Notice](#)

Proceed

It is **Important/Mandatory** to update your **Aadhar Number, Name, Date of Birth** as per Aadhar Card. Please ensure the details are updated correctly without any error.

Verification / Personal Details

**Personal Details**  
Please fill the following details

Aadhar Number \*

XXXX - XXXX - 0000

Title \*    Name \*

Title    Test    Test    test

Gender \*

Select

Mobile number\*

IN    91 Enter Mobile Number

1. Choose

2. Type First Name

4. Type Last

5. Choose Gender

3. Type Middle

6. Enter your Valid Mobile Number

Institute name \*

Institute Name

7. Enter your **Institute Name**

Qualification \*

Select

8. Choose your **Highest Qualification**

9. **Year of Passing Qualification**

Year of passing (for highest qualification) \*

Select

10. **Campus Candidate** – Choose Direct Applicant and Off Campus Candidate, **BYB** if a friend has referred & **Web** if you have received a mail from the Job Portal

Source type \*

Select

11. **Direct Applicant** – Enter College Name, **BYB** – Enter referred name/EMP ID & **Web** – Enter the name mentioned

Source name

Nearest TCS Office \*

Select

12. Choose the nearest **TCS Office**

Set Your Password \* 



Set Your Password \* (i)

13. The Password should consist of Capital Letter, Special Character & Number.

Confirm Password \*

Select security question \*

14. Select a Security Question and an Answer to your Security Question. This shall be used for password retrieval in case

Answer to security question \*

Please enter the characters that you see in the image below.



15. Enter the Captcha and Click on

Submit

Back

Cancel

On Clicking SUBMIT, you will receive a CT/DT Reference Number which shall be used for further correspondence with regards to your candidature at TCS.



TCS **NextStep**

- Candidate Log-In



## Registered Candidates (India)

Type the text below as you see in image:



Login

[Unlock Account & Reset Password?](#)

1. Enter your log-in credentials (DT number and password) received in the mail

OR

New Candidate? [Register Here](#)

If you are from another country, Click here

2. Enter the captcha text and click on **Login**



TCS **NextStep**

- Application Form

3. Click on  
Application

- Application Form
- Campus Commune
- Track My Application
- How To Apply

WELCOME SHRUTI SONAWANE (DT20223706377)

[Home](#) [Help & Support](#) [Change Password](#) [Contact Us](#) [Logout](#)

### TCS NextStep Portal



Welcome aboard on TCS NextStep portal!

TCS NextStep Portal is the first step connecting you with TCS, Asia's leading IT services Company. A single platform that addresses all your needs interactively and simplifies the communication process, this Portal will help you in your transition from being a student on campus to exploring a dynamic career path with TCS.

From keeping you updated on TCS initiatives to answering your queries and helping you explore a world of opportunities, TCS NextStep helps bridge the distance in your journey to becoming a TCSeer.

So, go ahead! Explore opportunities. Experience Certainty.

## Application Form

Personal Details

Academic and Work  
Experience Details

Other Details

Application Form Preview  
and Declaration

### IMPORTANT INSTRUCTIONS

1. The form is divided into following four sections. It is mandatory to enter details in all four sections.
  - Personal Detail
  - Academic and Work Experience Details
  - Other Details
  - Form preview and declaration
2. Fields marked with "\*" in these sections are mandatory.
3. To save the details and navigate to the next field/screen, click 'Save and Continue'.
4. To submit the form, click 'Submit Application Form' in 'Form Preview and Declaration' section.
5. Please review the details properly before submitting the form to avoid errors. You can use the Application Form preview feature after filling in all the mandatory fields. In case you wish to edit any details, you can navigate to the relevant section and edit the same.
6. Click 'Save' after editing any details in the form. To submit the form with the updated details, click 'Submit Application Form'. Please note that if you do not submit the form after editing any details, the details will not be saved.

4. Read important instructions above and click on start filling the form

Start Filling the Form

## **NextStep** - Application Form – Personal Details

## Application Form

Personal Details

Academic and Work  
Experience Details

Other Details

Application Form Preview  
and Declaration

### TCS Office

1. Click & select your nearest TCS

Nearest TCS Office: \*

Mumbai

[Click here to select location of Nearest TCS Office](#)

### Personal Details

2. Your First and Last name will be auto populated

Name: \*

Ms.

Shruti

Vinod

Sonawane

3. Enter your father's first Name

Father's Name: \*

Mr.

First Name\*

Middle Name

Last Name\*

Mother's Name: \*

Ms.

First Name\*

Middle Name

Last Name\*

Date of Birth: \*

28/09/2002

Gender: \*

Female

4. Enter your mother's first Name

5. Choose Gender

Date of Birth will be auto populated

Fields marked with \* are mandatory

### Permanent Address

House No./ Apartment Name/ Block No.: \*

Road/Street/Lane:

Country: \* Type to filter

City: \*

Area/Landmark: \*

State: \*

Pincode: \*

Are the permanent and Present Address same? \*  Yes  No

### Present Address

House No./ Apartment Name/ Block No.: \*

Road/Street/Lane:

Country: \* Type to filter

City: \*

Area/Landmark: \*

State: \*

Pincode: \*

### Contact Details

Email ID: \* pranav.j@aol.co.uk

Telephone(R): \*

Alternate Email ID:

Mobile No.:

6. Enter all mandatory details – House No, Area/Landmark, Country, City, State and Pin code

7. If your permanent address is different than the present address, click on **NO**, and enter your present address below

8. Email ID will be auto populated. Enter your Residence Phone Number and Cell Number

9. Once done, click on **Save and Continue** to proceed to next section

Save

Save and Continue

**NextStep**

Application Form –Academic & Work  
Experience Details

## Application Form

Personal Details

Academic and Work  
Experience Details

Other Details

Application Form Preview  
and Declaration

### Instruction \*

Highest Qualification  
Category Details \*

Graduate \*

XII Grade  
Equivalent Diploma \*

X Grade \*

Any Other Qualification\*

Work Experience  
Details \*

Declaration \*

Continue

### Academic Instructions :

1. "Marks/CGPA Obtained" denotes Total Marks/CGPA secured by you in ALL\* subjects in all semesters in the first attempt.
2. "Total Marks/CGPA" denotes total of maximum marks in ALL\* subjects in all semesters in the first attempt. \*ALL implies that all subjects mentioned on the marksheet (including languages, optional subjects etc) should be taken into consideration for calculating the obtained/total marks/CGPA.
3. Marks/CGPA obtained during the normal duration of the course only will be considered to decide on the eligibility.
4. Verify your marks after entering, as it is a part of the selection criteria.
5. Please mention only your XII duration in XII Grade details . Pls do not add the XI duration in the same.

2. Use the side bar to navigate within different sections

1. Read the instructions before you start filling your application form

Fields marked with are \* mandatory

# Application Form – Academic and Work Experience Details

## Application Form

Application Form navigation tabs:

- Personal Details (Active, marked with a green checkmark)
- Academic and Work Experience Details
- Other Details
- Application Form Preview and Declaration

Academic and Work Experience Details form fields:

- Instruction \*
- Highest Qualification Category Details \*
- Graduate \*
- XII Grade Equivalent Diploma \*
- X Grade \*
- Any Other Qualification\*
- Work Experience Details \*
- Declaration \*
- Save and Continue

Form inputs:

- Institute Name \*: Others (dropdown)
- KC College (text input)
- Highest Qualification \*: BACHELOR OF COMMERCE (dropdown)
- Year of Passing for Highest Qualification \*: 2023 (dropdown)

Instruction: 3. Choose and confirm if your details are correct and proceed to the next section

# Application Form – Academic and Work Experience Details

## Application Form



Personal Details

Academic and Work  
Experience Details

Other Details

Application Form Preview  
and Declaration

|   |                      |   |               |
|---|----------------------|---|---------------|
| Instruction *                               | Course Name          | BACHELOR OF COMMERCE  |               |
| Highest Qualification<br>Category Details * | Course Duration      | dd/mm/yyyy  | dd/mm/yyyy    |
| Graduate *                                  | Course Type          | <input type="radio"/> Full Time <input type="radio"/> Part Time |               |
| XII Grade<br>Equivalent Diploma *           | Institute/University | Others  |               |
| X Grade *                                   |                      | KC College  |               |
| Any Other Qualification*                    | Specialization       | Select  |               |
| Work Experience<br>Details *                | Grading System       | <input type="radio"/> CGPA                                      | CGPA Obtained |
| Declaration *                               |                      | <input type="radio"/> Marks                                     | Total CGPA    |
|   |                      |   |               |

5. Click **Save and Continue** to proceed to next section

4. Enter your **Course Name, Course Duration, Course Type, University Name, Major Subjects and Grading System**

# Application Form – Academic and Work Experience Details

## Application Form

Personal Details

Academic and Work  
Experience Details

Other Details

Application Form Preview  
and Declaration

Instruction \*

Highest Qualification  
Category Details \*

Graduate \*

XII Grade  
Equivalent Diploma \*

X Grade \*

Any Other Qualification\*

Work Experience  
Details \*

Declaration \*

Save

Save and Continue

Please Select relevant course?

XII Grade  Equivalent Diploma  Both

Specialization

University/Institute

Board of Education

Course Duration



Please mention only your XII duration in your XII grade details. Please do not add XI duration in the same.

Course Type

Full Time  Part Time

Grading System

CGPA  Marks  
CGPA Obtained  
Total CGPA

6. Choose your relevant course and enter the required details

7. Click Save and Continue to proceed to next section

# Application Form – Academic and Work Experience Details

## Application Form



Personal Details

Academic and Work  
Experience Details

Other Details

Application Form Preview  
and Declaration

Instruction \*

Highest Qualification  
Category Details \*

Graduate \*

XII Grade  
Equivalent Diploma \*

X Grade \*

Any Other Qualification\*

Work Experience  
Details \*

Declaration \*

SSC/Class X RollNo.

University/Institute

Board of Education

Course Duration

Please mention only your X duration in your X grade details.

Grading System

CGPA

CGPA Obtained

Marks

Total CGPA

Save

Save and Continue

9. Click **Save and Continue** to proceed to next section

8. Enter your **Course Name, University/ Institute Name, Board of Education Details and Course Duration and your grades**

# Application Form – Academic and Work Experience Details

## Application Form



Personal Details | **Academic and Work Experience Details** | Other Details | Application Form Preview and Declaration

|  |   |
|--|---|
| Instruction *                            | Have you done any other course? <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Highest Qualification Category Details * | Course Name <input type="text"/>  |
| Graduate *                               | Specialization <input type="text"/>   |
| XII Grade Equivalent Diploma *           | University/Institute <input type="text"/>   |
| X Grade *                                | Course Duration <input type="text"/> <input type="text"/>                                     |
| Any Other Qualification*                 | Course Type <input type="radio"/> Full Time <input type="radio"/> Part Time                   |
| Work Experience Details *                | Grading System <input type="radio"/> CGPA <input type="radio"/> Marks                         |
| Declaration *                            | CGPA Obtained <input type="text"/>  |
|  | Total CGPA <input type="text"/>   |

**10.** Choose if you have taken any relevant course and enter the required details, Click on **No** if does not have any

# Application Form – Academic and Work Experience Details

## Application Form

Personal Details Academic and Work Experience Details Other Details Application Form Preview and Declaration

11. Click **YES** if you have work experience. If not, Click **NO** and click **Save and Continue** to proceed to next section

Instruction \*

Highest Qualification Category Details \*

Graduate \*

XII Grade Equivalent Diploma \*

X Grade \*

Any Other Qualification \*

Work Experience Details \*

Declaration \*

Save Save and Continue

### Experience Details

Do you have any Relevant Work Experience? \*  Yes  No

Note: Please do not mention Internships/Trainings as relevant Work Experience

### Experience Details

| <input type="checkbox"/> | Employee Id | Name Of Employer | Address Of Employer | Employment Type | Duration From | Duration To | Designation | Nature Of Duties | Annual Gross Salary(INR) |
|--------------------------|-------------|------------------|---------------------|-----------------|---------------|-------------|-------------|------------------|--------------------------|
|--------------------------|-------------|------------------|---------------------|-----------------|---------------|-------------|-------------|------------------|--------------------------|

Add New row Edit row Delete row

12. If you choose **YES**, Click on **Add Row**, enter your Work Experience Details **below** and click on **Save**

13. Click **Save and Continue** to proceed to next section

14. Enter your **Work Experience** Details and click on **Save**.

### Work Experience Details

Employee ID :

Name Of Employer :

Address Of Employer :

Employment Type :  Full Time  
 Part Time

Duration From :

Duration To :

Designation :

Nature Of Duties :

Annual Gross Salary(INR) :

# Application Form – Academic and Work Experience Details

|  |  |
|--|--|
| Instruction                              |  |
| Highest Qualification Category Details * |  |
| Post Graduate *                          |  |
| Graduate *                               |  |
| XII Grade/ Equivalent Diploma *          |  |
| X Grade *                                |  |
| Any Other Qualification *                |  |
| Work Experience Details                  |  |
| Declaration *                            |  |

**Other Details**

Do you have any break in studies?  Yes  No

Have you done any other courses?  Yes  No

Do you have any pending backlog currently?  Yes  No

▶ Please mention details of Academic Project(s) undertaken.

**Declaration**

You have taken all subject marks into consideration for calculating the Obtained/Total Marks/CGPA in each of the above mentioned academic qualifications. \*  Yes  No

"The Marks/CGPA Obtained" entered by you for each of the above mentioned academic qualifications has been secured in the first attempt. \*  Yes  No

You have considered only the Marks/CGPA obtained during the normal duration of the course for calculating Obtained/Total Marks/CGPA. \*  Yes  No

You have completed each of the above mentioned academic courses in the stipulated time as specified by your University/Institute and as per TCSL selection guidelines and do not have any extended education. \*  Yes  No

You have declared break in studies/work experience and pending backlogs, if any, during your academics. \*  Yes  No

You have not attended the TCSL Selection Process in the last 6 months. \*

I Mr. Pranav Joshi solemnly declare that the information in this form is truly stated and correct and...

I Agree \*

15. Once done, tick on I Agree, and click on Save and Continue to proceed

16. Read Declaration questions and choose Yes or No appropriately

**NextStep**

Application Form – Other Details

# Application Form – Other Details

Personal DetailsAcademic and Work Experience DetailsOther DetailsApplication Form Preview and Declaration

Aadhaar/PassPort/PAN and NSR Details

Nationality and Languages Known \*

References \*

Achievements/Scholarship and certifications

Upload Photo/CV \*

Save

Save and Continue

Your Aadhaar Number, Name as per Aadhaar is not a prerequisite for your recruitment, but is collected to later comply with the directives of the statutory authorities administering Labour Legislation in India and hence mandatory information for payroll processing post selection of your profile. In case of rejection of your profile, the same will be retained until the profile is archived from our databases

**Aadhaar Details**

Aadhaar Number :

Name As Per Aadhaar :

**Passport Details**

Passport Number :

Place of Issue :

Date of Issue:

Valid Upto :

ECNR Check  Yes  No

**2. Click on Save and Continue to proceed**

**1. Enter any of your Aadhaar/Passport or Pan Card Details**

**TATA CONSULTANCY SERVICES**  
Experience certainty.

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# Application Form – Other Details

Personal Details Academic and Work Experience Details **Other Details** Application Form Preview and Declaration

**3. Enter your Nationality**

Aadhaar/PassPort/PAN and NSR Details  
Nationality and Languages Known \*  
References \*  
Achievements/Scholarship and certifications  
Upload Photo/CV \*

**5. Click on Save and Continue to proceed**

**Nationality**  
Nationality \*  
Select

**Languages Known \***  
In addition to the native languages, you can also select Foreign languages known if applicable.

| <input type="checkbox"/> | Language | Speak | Read | Write | Mother Tongue |
|--------------------------|----------|-------|------|-------|---------------|
| <input type="checkbox"/> |          |       |      |       |               |

**4. Click Add New Row and enter the languages known.**

Add New row Delete row

Please ensure that you select only one Mother Tongue. If you select more than one then last selected will be considered as your Mother Tongue

If you have any language certifications(including English), please select the certifications from below list

**Languages Certifications**

| <input type="checkbox"/> | Language | Language Certifications | Stayed in a country where this language is mother tongue? |
|--------------------------|----------|-------------------------|---|
| <input type="checkbox"/> |          |                         |   |

Add New row Delete row

# Application Form – Other Details

✓

Personal Details    Academic and Work Experience Details    **Other Details**    Application Form Preview and Declaration

Aadhaar/PassPort/PAN and NSR Details

Nationality and Languages Known \*

References \*

Achievements/Scholarship and certifications

Upload Photo/CV \*

Save    Save and Continue

**7. Click on Save and Continue to proceed**

### References

One of the two references must be from your current/previous academics institution or industry or organisation. The references should not be your relatives.

Reference 1

Name :

Designation :

Contact No. :

Email Id :

Reference 2

Name :

Designation :

Contact No. :

Email Id :

**6. Providing 2 references in mandatory. References should not be your relatives**

# Application Form – Other Details

## Application Form

Application Form progress bar with four steps: Personal Details (blue), Academic and Work Experience Details (blue), Other Details (orange), and Application Form Preview and Declaration (blue). A green checkmark is positioned above the Personal Details step.

Aadhaar/PassPort/PAN and NSR Details

Nationality and Languages Known \*

References \*

Achievements/Scholarship and certifications

Upload Photo/CV \*

### Achievements

Please specify any Achievements, Scholarships etc :

### Certification Details :

| <input type="checkbox"/> | Certification Name |
|--------------------------|--------------------|
|--------------------------|--------------------|

8. Provide details with regards to your **Achievements/Scholarships and Certifications**

10. Click **Save and Continue** to proceed

9. Click on **Add New Certification** to update your certification details

# Application Form – Other Details

Personal Details

Academic and Work  
Experience Details

Other Details

Application Form  
Preview and Declaration

Passport/PAN/NSR Details

Nationality and  
Languages Known \*

References \*

Achievements/Scholarships  
and Certifications

Upload Photo/CV \*

11. Read the **Smart Card** guidelines, enter your **Name** as to be printed on the smart card choose your **Blood Group** and Upload your photo and CV

Save

Save and Continue

## Smart Card Details

(Smart card is your TCS identity card which will be handed over to you once you join the company.)

Kindly follow the below mentioned steps to successfully upload your photograph.

1. Upload your recent passport size color photograph.  
(Dimension : 35 mm\*35mm. Format: \*.jpg, \*.jpeg. Size: Maximum 500kb).
2. The photograph must be formal, with a white/off white background.
3. You should look straight into the camera and your head should not be tilted in the photograph.
4. Click on the Browse button to search for the location where the photograph is stored. The photograph will be uploaded and displayed to you.

Please provide the below details carefully as they will be printed on your TCS identity card if you get selected to TCS.

Name \*  
(as to be printed on the smart card)

First Name \*  
(Max 15 Character)

Last Name  
(Max 15 Character)

Blood Group \*

Type to filter



Upload Photo \*

Browse and Upload

## Upload CV

Upload CV \*

Browse and Upload

Please ensure the file format is of the following types, .pdf,.doc,.docx,.txt,.rtf (max 500KB)

12. Click **Save and Continue** to proceed

**NextStep**

# Application Form – Application Form Preview and Declaration

## Application Form Preview

Click on the Application Form Preview link to view Application Form filled by you.

Please note that you can preview the form only after filling up all the mandatory fields in the form

Kindly confirm your details, as details entered by you would be considered for your final evaluation.

You can edit any information (except name, email ID, date of birth, gender, SSC roll number and mother's maiden name) by navigating to respective section before final submission of the Application Form.

Application Form preview

1. Preview the **Application Form, Read the Declaration**, tick **I Agree**, enter place, and click on **Submit Application Form**

### Declaration

Have you appeared for TCS Tests/Interviews earlier? If yes kindly furnish details (i.e date, place, Position applied for and final results):

Yes  No

### TCS Terms and Conditions

In connection with my application to render services to Tata Consultancy Services Ltd (the "Company"), I hereby agree as follows:  
I certify that the information furnished in this form as well as in all other forms filled-in by me in conjunction with my traineeship is factually correct and subject to verification by TCS including Reference Check and Background Verification.  
I accept that an appointment given to me on this basis can be revoked and/ or terminated without any notice at any time in future if any information has been found to be false, misleading, deliberately omitted/ suppressed.

I Agree \*

Date : 12/08/2015

Place : \*

Submit Application Form

TCS is an equal opportunity employer that aims to integrate global diversity and inclusion at each level within our organization. Hiring decisions are solely made on the capability of an individual to perform a role. Any personal details like gender, age and nationality that may be provided by you during the course of application or selection process will be used for administrative records and all qualified applicants will receive consideration for employment without regard to this information.

2. Click on **Home** post downloading the application form



You have successfully submitted the Application Form!

[Download Application Form\(.pdf\)](#)

[Back](#)

3. Post **Submitting the form** download the **Application Form** for your reference

Edit Application Form

Application Form PDF

Campus Commune

Track My Application

To Apply

### TCS NextStep Portal



### TCS Application Status

4. Click on "Track My Application"

5. Application Status should reflect as **Application Received**

| Activity               | Status               | Date (DD/MM/YYYY) |
|------------------------|----------------------|-------------------|
| Application Received   | Application Received | 09/12/2022 11:59  |
| Candidate Registration | Registered           | 08/12/2022 15:28  |

Information

Would you like to Apply for TCS Recruitment Drive?

Yes

No

6. A pop up will come asking you to apply for “TCS Recruitment Drive” to which click on “YES”

You have successfully submitted the Application Form!

[Download Application Form\(.pdf\)](#)

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Track My Application

Apply For Drive

How To Apply

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## Apply For TCS Recruitment Drive

TCS BPS Hiring - TCS has curated exclusive opportunities for Arts, Commerce and Science Graduates from the 2023 Year of Passing to apply for exciting careers and make #TheBigMove

Exceptional performers will be part of TCS's fastest growing units in various enriching roles that amplify their career growth.

Selected candidates will be onboarded in FY'24 post course completion.

Qualifications Eligible - Candidates pursuing BCom, BA, BBA, BBM, BMS, BAF, BBI, BSc (Except IT / CS) from 2023 Year of Passing would be eligible to take part in this drive.

Nearest Test Centre \*  [Click here to select nearest Test Centre](#)

Apply

For the Candidate's that have already created the DT Reference ID in the past and have submitted the application form can directly "Apply for Drive" and select your nearest Test Centre.

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Nearest Test Centre \*  [Click here to select nearest Test Centre](#)

Apply

8. Click on "Apply" post clicking on to your Nearest Test Location

7. Click to see your nearest "Test Centre"

Nearest Test Centre (Cities for which the Slots are over will be disabled)

- |                                   |                                    |                                   |  |
|-----------------------------------|------------------------------------|-----------------------------------|--|
| <input type="radio"/> AGARTALA    | <input type="radio"/> DHULE        | <input type="radio"/> KANYAKUMARI | <input type="radio"/> PATNA              |
| <input type="radio"/> AGRA        | <input type="radio"/> DURG         | <input type="radio"/> KARUR       | <input type="radio"/> PUDUCHERRY         |
| <input type="radio"/> AHMEDABAD   | <input type="radio"/> DURGAPUR     | <input type="radio"/> KOLHAPUR    | <input type="radio"/> PUNE               |
| <input type="radio"/> AHMEDNAGAR  | <input type="radio"/> ERNAKULAM    | <input type="radio"/> KOLKATA     | <input type="radio"/> RAIPUR             |
| <input type="radio"/> AIZAWL      | <input type="radio"/> FARIDABAD    | <input type="radio"/> KOLLAM      | <input type="radio"/> RAJAHMUNDRY        |
| <input type="radio"/> AJMER       | <input type="radio"/> GANDHINAGAR  | <input type="radio"/> KOTTAYAM    | <input type="radio"/> RAJKOT             |
| <input type="radio"/> ALAPPUZHA   | <input type="radio"/> GHAZIABAD    | <input type="radio"/> KOZHIKODE   | <input type="radio"/> RANCHI             |
| <input type="radio"/> AMRAVATI    | <input type="radio"/> GONDIA       | <input type="radio"/> LUCKNOW     | <input type="radio"/> ROORKEE            |
| <input type="radio"/> AMRITSAR    | <input type="radio"/> GORAKHPUR UP | <input type="radio"/> LUDHIANA    | <input type="radio"/> SALEM              |
| <input type="radio"/> ASANSOL     | <input type="radio"/> GUNTUR       | <input type="radio"/> MADURAI     | <input type="radio"/> SILIGURI           |
| <input type="radio"/> AURANGABAD  | <input type="radio"/> GUWAHATI     | <input type="radio"/> MALAPPURAM  | <input type="radio"/> SRINAGAR           |
| <input type="radio"/> BENGALURU   | <input type="radio"/> HALDWANI     | <input type="radio"/> MANGALORE   | <input type="radio"/> SURAT              |
| <input type="radio"/> Bhubaneswar | <input type="radio"/> HUBLI        | <input type="radio"/> MEDAN       | <input type="radio"/> THIRUVANANTHAPURAM |

Ok

Cancel

9. Click on your Nearest Test Centre and click on Ok

Incomplete or incorrect Aadhar card details in the form could lead to your candidature being rejected.

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Nearest Test Centre \*  [Click here to select nearest Test Centre](#)

Preferred Job Location 1\*

Preferred Job Location 2

Apply

10. After selecting your **Nearest Test Centre**, it's mandatory to at least Select one **Preferred Job Location** and click on **Apply**.

WELCOME TEST MAIL (DT20223703288)

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Track My Application

Apply For Drive

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You have applied for Recruitment Drive.

**11. A message will pop up stating you have applied for the Recruitment Drive**

Thank You